



FTW Lumberton (Halloween Edition) – Vendor Booth Application

Friday, October 28th - Sunday, October 30th, 2022

Made possible through a collaboration with Main Street Lumberton.

Application Deadline: October 14th, 2022

Location: Dick Taylor Plaza, 111 West 3rd Street Downtown Lumberton

Business or individual represented:

Name: _____

Address: _____

Email Address: _____

Web Address / Facebook: _____

Telephone: _____ Cell: _____

Will you be selling items? Yes _____ No _____ Non-profit Organization Yes _____ No _____

Description of exhibit: _____

Number of spaces requested: *(each space is 12'x12')*

___ Fri. Oct/29 (5-9pm) - **\$20** per space

___ Sat. Oct/29 (11am-7pm) - **\$30** per space

___ Sut. Oct/30 (11am-7pm) - **\$30** per space

**** Make check or money order payable to: Dreamboro LLC**

**** No refund, unless application is not accepted**

Signature of person responsible for exhibit: _____

Printed Name of person responsible for exhibit: _____

Date: _____

Mail application(s) to: Food Truck Weekend - PO Box 1052 Whiteville, NC 28472

Dreamboro LLC will not be responsible for stolen or damaged goods during setup and/or participation at event.

FTW Lumberton (10/22)

Vendor Booth Guidelines

- You are invited to apply for vendor booth space at *Food Truck Weekend* in Lumberton, NC.
- The dates & times of the rodeo are:
Fri Oct 28th (5-9p), Sat Oct 29th(11a-7pm), and Sun Oct 30th (11a-7pm)
- **The fee for vendors is \$20 for Friday and \$30 for Saturday and Sunday.** The full fee must be submitted with your application, no later than October 14th, 2022. No refunds will be made unless application is not accepted.
- Applications with checks or money orders must be received no later than October 14th, 2022.
- The size of rental space will be 12'x12' and will be located on the streets of downtown Lumberton, NC either in or around the Dick Taylor Plaza. The festival staff will assign spaces.
- We encourage the use of tents and/or canopies; please use them.
- This event will take place rain or shine (each day) unless *severe weather* has been forecast.
- **Set up for All Vendors should be completed no later than**
4:30pm on Friday
10:30am on Saturday & Sunday
- **Applications must be received no later than October 14, 2022** and applicants will be notified of participation decision no later than October 18th, 2022. The number of spaces will be limited. The committee will determine space assignments. Requests for specific space locations will be honored on a first-come, first-served basis.
- Exhibitors must provide all display props including chairs, tables, electrical cords, etc. All tables should be covered to the ground (with boxes and materials hidden from sight.) We encourage you to plan for inclement weather by using a tent or canopy. Sandbags or similar materials must be used to hold tents in place. You may not use any other anchoring device, such as spikes, due to pavement).
- Artisans are encouraged to demonstrate their craft for visitors.
- After reviewing your application, The Food Truck Weekend planning committee may request examples(photos) of your product/craft.
- If you are a crafter, all work displayed must be handmade, original works of art, by the exhibitor. No kits, commercial molds, imported or resale items. (Commercial exhibitors must state that they are marketplace and submit photographs of items to be sold.)
- The Food Truck Weekend planning committee reserves the right to refuse any unsuitable materials.
- Each exhibitor is responsible for collecting North Carolina Sales Tax.
- Generators are permitted only by special arrangements and must be inspected by the committee.

A map along with further information and instructions will follow upon acceptance of application.

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